



STATE OF RHODE ISLAND  
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
NURSING HOME ADMINISTRATORS BOARD

3 CAPITOL HILL  
CONFERENCE ROOM 205  
PROVIDENCE, RHODE ISLAND

TUESDAY, OCTOBER 27, 2015  
2:00 PM

**OPEN SESSION MINUTES**

Board Members in Attendance

John Gage  
Stephanie Igoe  
Simone LaCroix  
Dr. Aman Nanda

Board Members Not in Attendance

None

Staff Members in Attendance

Sarah Harrigan

Others in Attendance

None

1. Establishment of a Quorum

A meeting of the Board of Examiners for Nursing Home Administrators was held on Tuesday, October 27, 2015 at Rhode Island Department of Health, Conference Room

104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 2:08 pm on a motion by Dr. Nanda and seconded by John Gage. Motion carried.

**2. Chief's Report**

Sarah Harrigan reported that she was filling in for Donna Valletta during a leave of absence.

Sarah also explained that there was a change in Department of Health Policy regarding application approvals and that Board Managers were once again authorized to review and approve straightforward applications. All applications that raise questions would still go before the board. After a brief discussion, board members determined that they would prefer to continue their process of delegating a member to review and approve each license. John Gage will remain the primary approver and Simone LaCroix will be the back up.

**3. Public Comment**

None

**4. 2016 Meeting Schedule**

Three meetings for 2016 will be scheduled by Donna Valletta. Members requested that meetings be held on Tuesday afternoons at 3:15 or 3:30 so that parking would be available.

**5. Presentation of the November 21, 2014 Open Session Minutes**

Dr. Nanda made a motion to approve the minutes from the November 21, 2014 board meeting as presented. Simone La Croix seconded the motion. Motion carried.

**6. Review of Issued Licenses List**

List of licensees was not available at the time of the meeting and was circulated to Board members following the meeting.

**7. Motion to Adjourn to Closed Session**

There was no business for the closed session.

**10. Adjournment**

Motion was made by Dr. Nanda and seconded by Stephanie Igoe to adjourn at 2:29.  
Motion carried.

DRAFT